



MILWAUKEE COUNTY
Behavioral
Health
Division

myAvatar™

Tips and Tricks



Attending Practitioner Updates- Use the steps below to update the Attending Practitioner in Avatar (this will update the whiteboard, chart, open episodes widget, etc.).

From Home View:

1. Select the client.
2. Enter Update in the Search Forms box.
3. Select the Update Attending Practitioner Form.
4. In the episode pre-display, select the appropriate episode.
5. Click OK.

To update the attending practitioner, click **Add**. Edit and delete former entries as needed.

The form opens:

1. Enter the Date/Time of Assignment.
2. Enter the last name of the practitioner in the search box and select the appropriate attending.
3. Click Submit.